



Name of Supplier: _____

Pin No: _____ Closing Date: **30/06/2026 5.00 PM**

Address: _____ Quotation No: **NAS/09/2026**

You are invited to submit quotation for Provision of Online Data Backup and Disaster Recovery solution

Notes:

1. **THIS IS NOT AN ORDER.** Read the conditions and instructions provided on reverse before quoting
2. The supplier **MUST** provide KRA ETR/eTIMS receipt together with invoice if successful.

Quotation to be addressed to: -

The Chief Executive Officer,
Nafasi DT Sacco Society Ltd,
P.O Box 41426- 00100,
Nairobi (K)

The bid shall be sent to procurement@nafasisacco.co.ke OR hand delivered at Nafasi Sacco Society Ltd head office Outering Road at NCPB Nairobi Grain Silos Complex Donholm not later than the **closing date** and time stated above.

You are invited to quote for the provision of Provision of Online Data Backup and Disaster Recovery solution for Nafasi DT Savings and Credit Society Limited.

Nafasi Deposit Taking Sacco Society Ltd.

P.O. Box: 41426 - 00100, Nairobi
Ncpb Nairobi Grain Silos Complex
Donholm, Off Outering Road.
T: +254 (0) 20 5030580 | + 254 (0) 728 102 039 | +254 (0) 737 479 373
www.nafasisacco.co.ke | info@nafasisacco.co.ke | f: nafasisacco | t: @nafasisacco



Quotation to be based on the following information

No	Item	Qty	Unit PRICE	16% VAT	TOTAL	LEAD TIME
1.	<p>Provision of Online Data Backup and Disaster Recovery solution.</p> <p>-System Environment: Microsoft Dynamics NAV (Navision) Core Banking System.</p> <p>-Backup Type: Full and incremental daily online backups with off-site redundancy.</p> <p>-Security Standards: End-to-end encryption (AES-256 or higher) and compliance with financial data regulations.</p> <p>-Retention Policy: [e.g., 7 years] of historical data retention.</p> <p>-Recovery Time Objective (RTO): Please specify your guaranteed time to restore full operations in the event of a failure.</p> <p>-Support: 24/7 technical assistance and managed monitoring.</p>	1				

Nafasi Deposit Taking Sacco Society Ltd.

P.O. Box: 41426 - 00100, Nairobi
Ncpb Nairobi Grain Silos Complex
Donholm, Off Outering Road.
T: +254 (0) 20 5030580 | + 254 (0) 728 102 039 | +254 (0) 737 479 373
www.nafasisacco.co.ke | info@nafasisacco.co.ke | f: nafasisacco | t: @nafasisacco





Any terms and condition by service provider MUST be clearly stated in the quotation.

CONDITIONS

1. Prices quoted should be in Kenya shillings and must include cost for delivery, discount, duty and sales tax.
2. The buyer shall make payment for goods, works or services delivered within 30 days after invoicing and acceptance of delivered goods, works or services unless a proforma invoice is issued before supply of good, works or services.
3. The offer must remain firm for **60 days** from the closing date unless otherwise stipulated by the seller.
4. The buyer shall not be bound to accept the lowest or any other offer, and reserves the right to accept any offer in part unless the contrary is stipulated by the seller.
5. Sample of offers when required will be provided free, and if not destroyed during test will, upon request returned at the seller's expenses.

INSTRUCTIONS TO BIDDERS

1. All entries must be typed or written in ink. Mistakes must not be erased but should be crossed out and corrections made and initialed by the persons signing the quotation.
2. This form must be signed by an authorized representative of the candidate and preferably it should be rubber stamped.
3. Return the original copy of your quotation and retain a duplicate copy for your record





Please provide the Name and telephone number of the contact person in your firm organization in relation to this request for Quotation in the spaces provided hereunder: -

Name of contact person:

Telephone/ Mobile Phone number:

Remarks by the supplier:

.....
.....

Supplier's Signature & Stamp:Date:

Date: 18th June, 2026.

